



19th Annual General Meeting
June 13th, 2017

April 01, 2016
to
March 31, 2017

**Community Inclusions Ltd.
19th Annual General Meeting
Monday, June 12th, 2017
Ecole Pierre- Chaisson (Deblois)**

6:00pm Meal

7:00pm Business Meeting

1. Welcome - *Laura Sarlo, Master of Ceremonies*
2. Moment of Silence
3. Approval of Agenda
4. Minutes from 2016 Annual Meeting
5. Chairperson's Report
6. Staff Reports
7. Presentation of the Financial and Auditor's Report
8. New Business
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9. Nominating Report
10. Presentations - Annual Pioneer Award
11. Adjournment of Meeting

7:45pm

Presentations by

- Janet Charchuk, Gold Medal Winner 2017 World Winter Games

Community Inclusions Ltd.
18th Annual General Meeting,
Ecole Pierre-Chaisson (Deblois)
June 13th, 2016

Board Members Present: Heidi Mallet, Austin Luxton, Julie Smith, Shirley Phillips, Maurice Poirier, Dan MacDonald, Audrey Grennan

Regrets:

Adam Arsenault welcomed Staff, Clients, Parents & Guardians to the 18th Annual General Meeting of Community Inclusions Ltd.

A moment of silence was taken for members who are no longer with us.

Agenda

Jackie Charchuk motioned for the approval of the agenda, seconded by Laurie Ann Waite.

Minutes of Last Meeting

Julie Smith reviewed the Minutes from the 2015 AGM. No errors or omissions.

Heidi Mallet motioned for the approval of the AGM Minutes and Audrey Greenan seconded the motion. Motion Approved.

Chairperson, Executive Director & Staff Reports

Maurice Poirier, Chairperson and Kevin Porter, Executive Director presented their yearly reports.

Site Managers; Laurie Ann Waite and Ethel Ellsworth addressed their yearly reports. Heidi Chaisson spoke on Deanna Keough's report in her absence. Natalie Horne-Gallant of the Employment Division spoke in regard to her report.

Presentation of the Financial and Auditor's Report

Sharon O'Halloran shared the Financial & Auditors Report for Community Inclusions Ltd. for the fiscal year April 1, 2015 - March 31, 2016.

*Shirley Phillips motioned to approval the Financial Reports and the yearly Site Reports;
Josephine Clements seconded this motion. Motion approved.*

Board of Directors (2016-2017)

Heidi Mallet read the following Nominating report for the new Board of Community Inclusions Ltd:

Julie Smith	2017
Maurice Poirier	2017
Audrey Greenan	2017
Shirley Phillips	2018
Dan MacDonald	2018
Heidi Mallet	2018
Heather Cameron	2019

Leroy Hiltz 2019
Austin Luxton 2019

*Dan MacDonald motioned for the approval of the 2016-17 Election for Board of Directors.
Kevin Porter seconded this motion.*

Presentations

Ethel Ellsworth spoke on the dedicated work of Theresa Arsenault, a respite home provider for twenty-five years. Adam Arsenault then presented Theresa with the 2016 Annual Pioneer Award.

Other Presentations by:

Adam Arsenault spoke to the audience about his daily activities at the Tignish Training Centre. Wayne Oulton also spoke about being a part of Maple House Centre and his new work - responsibilities at the newly opened Café.

Business Meeting Adjourned

Executive Director's Annual Report 2016-2017 Annual Report June 2017

March 31, 2017 marked the ending of Community Inclusions 19th year in service. This year's Annual General Meeting is an opportunity to look back on the past year, and to the present and plan for the future.

Financial

Community Inclusions benefitted from the hard work by the O'Leary Lion's Club. They again donated to the organization.

For the 10th consecutive year Community Inclusions had a signed contract with the province (Department of Family and Human Services) to deliver its services.

The Tignish Normalization Cooperative continued to support Community Inclusions, they cost shared in maintenance projects at the Tignish Training Centre.

The O'Leary Association for Community Living continued to support the organization with a donation to the Maple House Centre.

West Prince Ventures continued to involve the Maple House Bakery via their Annual CBDC Day.

The 2016-17 year continued to be challenging with regards to our financials. We were very appreciative of the extra one-time funding received from the department. We certainly hope that long-term funding stability can be accomplished in the coming year.

The organization continued to benefit from its involvement with Sharon O'Halloran's Accounting Services. Sharon's office was once again contracted to do the 2016-17 Audit. Sharon and her staff also made themselves accessible during the year.

Community Inclusions is one of the recipients of dollars raised through the Western Region Sport Council's Win4All Fund-raiser. The council uses Community Inclusions facilities to tabulate their weekly results.

Throughout the year we received various donations from families and other sources. We are very thankful for this support.

For the 14th year our Employment Unit was funded through Skills PEI, of note dollars came from the Local Labor Market Development Agreement.

We were successful in being funded for various capital projects through the Homelessness Partnership Initiative.

Administrative

2016-17 was another busy year as far as administrative work.

We continued to work with the Department of Family and Human Services. Quarterly Statistics were regularly submitted to the department. The organization had met previously with the Department and other like NGOs to discuss a plan for enhanced Residential Monitoring, this plan was adopted for the 2016-17 year. This was important as the last time the organization added to its Organizational Infrastructure was in the fall of 2002 with the addition of an Administrative Assistant.

General items of note:

Web Site that is updated on a yearly basis: www.communityinclusions.com. This was a great way for people to get a nice snapshot of the organization, complete with downloadable resources.

Our Facebook Page has continued to grow. We are now closing in on 800 likes. The goal was to continue to build this audience as it is an economical way to talk about and advertise the various goings on of Community Inclusions. Many other groups and organizations used this over the past year. We also have a page for the Maple House Bakery and Café.

Hannah MacKenzie was hired through the Rural Jobs Initiative, her main role was to complete all the food and product costing at the Maple House Bakery & Café. The template was completed, Hannah also performed a number of other supportive roles as well.

Staffing

Community Inclusions staff continued to do their jobs at a high level. As the needs of the organizations clients continue to change, there will be an ever increasing need for staff to receive more formalized training to help them better serve those needs.

General items of note:

Nancy Doucette decided not to come back to her Site Manager Position at the Maple House Centre, Laurie Ann Waite, Acting Site Manager was hired in her position. Community Inclusions benefitted from various project funding initiatives. Temporary staff were hired through: The Employment Development Agency and the Rural Jobs Initiative. On the Job Placements came from Career Bridges, through the Resident Care Worker Program and Human Services Program from Holland College.

Regular Management Meetings.

Safety Committee Meeting were held. The organization is in the midst of completing an Emergency Plan for the entire organization.

Staff were re-certified in the Mandt System Training. Related to this, Nancy Arsenault was re-certified as the Mandt Trainer for the organization.

Staff took part in the organization's Annual Staff Fun Day.

Staff get together included dinner at the Pier Restaurant in Northport and for Christmas, staff attended a dinner theatre in Tignish. Of note staff at Community Inclusions once again donated from their Staff Fund at Christmas, giving \$250.00 to the Caring Cupboard that went towards their Christmas Hampers.

Staff participated in various other training related to the field.

Various staff were added to the Maple House Bakery and Café.

Programming

The Site Manager's\ Employment Unit Reports cover the main points related to programming and employment. Please read them to hear about all the happenings over the past year. Nearly every aspect of Community Inclusions planning\programming, and the support we provide, comes from solid, well thought out Case Plans.

Case Plans are reviewed annually and are adjusted according to various staff input and plan outcomes.

General items of note:

New clients to the organization have continued to apply for our service through the Disability Support Program. This has allowed a much more seamless transition for new clients to the organization and also has created employment opportunities for additional staff.

The organization continues to benefit from being involved with the Transitions Team at Westisle High School.

Meetings held with other like-organizations (Non-Governmental Organizations). This was an excellent opportunity to share information and exchange ideas regarding similar topics and issues.

Housing

Alberton House in its seventh year of operation the home continued to operate at full capacity, while the respite room at the house was occupied on a regular basis. The O'Leary Apartments operated much of the year with five residents.

General items of note

Alberton House and the O'Leary Apartments have continued to alleviate some of the pressure related to housing for our population. Also, the organization's Alternate Living Placement Program (individuals in room and board situations, or living more formally with Associate Families) continues to operate. A number of new individuals have been added this year, this was largely made possible through the new funding received from the department for Residential Monitoring.

There is still a need for more housing in the region. Especially as it relates to housing for those individuals requiring a greater level of care, be it physical\personal care, or additional behavioral supports. The recent Alberton House and O'Leary Apartments have not alleviated all our housing pressures. Our two surveys, one completed in January of 2016, have illustrated this. Plus, there are over 90 hours of daily Educational Assistant time in the two junior highs and high school, so new people are coming our way.

Back two years ago we acquired a surplus home from the Federal Government. We also acquired dollars for furniture and renovations to make the home more accessible, though these dollars have not been spent yet. The goal is for this home to be operational in 2017-18 fiscal year.

Closing Remarks

Thank you to all the various organizations and individuals who continued to support the work of Community Inclusions. Also thanks to the Provincial Department Family and Human Services for their ongoing support this past year. Despite our ongoing financial challenged we have managed to work together in a positive way to address the needs of those who attend our services.

Thanks to all of the Community Inclusion's staff for continued hard work and dedication. Special thanks to Jamie Martin the organization's Administrative Assistant. Also thanks to Irene Coughlin in her role as Administrative Clerk as she assisted Jamie throughout much of the year. Irene departed this past spring and Joanie Chislett was hired to fill her role and has carried on that work, and it is appreciated. Thanks also to the Management Team for their continued valued input.

To all the individuals who participate in our various services, thank you, our mandate is built around meeting each one of your needs. It has been a pleasure working with you to help reach your goals this past year.

Thanks to the Board of Directors for all their support and guidance this past year and in particular Co-chairs Maurice Poirier and Heidi Mallett. Community Inclusions is lucky to have such a dedicated group of volunteers guiding the organization. To those Board Members who are remaining, and for those just coming into the fold, I look forward to working with you during the coming year.

Respectfully,

Kevin Porter
Executive Director

Annual Report
Residential Services Coordinator
June 2017

Residential Resource/Alternate Living Program

Following are the highlights of residential support for the year of 2016-17:

During the year several meetings were held with Individuals, Families/Guardians, Disability Support Workers, Financial Assistance Workers, Adult Protection, Canadian Mental Health, Criminal Code Review Board, School Transitional Board and other professionals to assess and prepare applicants for independent apartment living, supervised living, community living, and respite care.

We received and followed up on nine applications as follows:

- One individual moved into CI's O'Leary apartment.
 - One individual moved to an apartment in the community of Alberton.
 - One individual had her respite care at Tignish Residence increase from four days a month to 12 days with the goal of permanent residency.
 - Another individual moved to community care in O'Leary due to her age and abilities.
- Three other applicants with complex needs and unforeseen circumstances are living in Summerside and Charlottetown.
- Two applicants are on the waiting list.

The resources to meet the demand for most mental health and behavioral care issues are limited.

Met with MLA Hal Perry, Minister Tina Mundy, Joseph Coade, Provincial Manager for Residential and Support Services, Rhea Jenkins, Director of Social Programs and Teresa Hennebury, Deputy Minister of Family and Human Services, to discuss and propose the need to operate the RCMP House in Tignish.

Prepared an Information Package/Presentation on CI's Residential Services Community Supports Program, including an application for people in the community interested in becoming Associate families.

I did one presentation to recruit interested people from the community. Three new Associate Families were approved while we are waiting for documentation from others. Our existing families were reviewed. To date we have seven Associate Families with three active families providing room and board, supervision, respite care and/or one on one social/recreational interaction. Two more interested people who are currently providing one on one support and respite care are waiting to have their applications processed.

We promoted our Associate Family Program through social media, press release and we were interviewed by CBC Radio.

Theresa Arsenault was invited as a guest to attend the fall sitting of the Legislative Assembly at Province House where she was recognized for her years of providing care as an Associate Family. Kevin and I attended with her.

Honorable Robert Morrissey also recognized Theresa Arsenault at the fall sitting in Parliament House, Ottawa.

Residential supports were provided to 26 individuals over the past year as follows: Tignish Residence 4, Alberton House 8 (4 apt living, 4 assisted), O'Leary Apartments 5 tenants and 9 clients for Respite Care.

We presented service plan to DSP to get extra supports for a few of our aging clients who require extra support to maintain the service they currently have.

Supports included:

- Associate Families
- Supported Residence in Tignish.
- Supported apartments and assisted living in Alberton
- Independent Living Apartments in O'Leary
- Individual assessments
- DSP and Financial Assistance reviews
- Advocating for one on one support
- Assisting families with emergency and extended respite care
- Referrals from other agencies
- Family and Case Conferences
- Transitional Residential Planning from school to community

Case conferences and ongoing monitoring is performed to support clients and care providers to identify unmet needs, set goals and implement supports to ensure positive outcomes.

Tignish Residence

The residence located in the community of Tignish provides a comfortable, inclusive environment to support four individuals to reside on a permanent basis. There are also two respite care rooms. Each resident has an active case plan that staff work with to assist with individual's objectives/goals.

Social/Recreational activities include: community functions such as benefits, ACL dances and camping, dining at Wind and Reef, lobster suppers, weekly bowling and Annual Provincial Special Olympics Bowling Championships in Charlottetown.

Not all residents participated in all of the above since we strive to meet individual choices.

Staffing consists of four full time permanent workers. The service operates 24 hours a day, 7 days a week with a shift model of four days on and four days off.

CMHC did repairs and maintenance to the house totaling \$5500.00 dollars. They also replaced the porch floor and cushion flooring.

Alberton House

In July, we will be celebrating seven years of operation supporting eight adults who live very individual lives. There are two apartments with two people sharing each apartment and four rooms for people who require extra support. There is one respite room that is occupied most weekends.

Residents lead a busy life with their individual daily programs, jobs and social activities, Dinner Theatre, Momma Mia at Confederation Center, trip to Moncton, shopping, dining out, and spending time with their families.

We hosted a family barbecue at Alberton House to celebrate our 6th year since we opened.

All of the residents attend weekly bowling in Alberton and compete in the yearly Provincial Bowling Championship Games in Charlottetown.

Parents/families are involved in the lives of their family members and we certainly appreciate their participation and open lines of communication.

The house was painted which was a big job and looks great.

O'Leary Apartments

The five apartments were occupied during most of the year. We made accommodations in one apartment to support the tenant's physical needs. At this time, we do have one vacancy. Three of the apartments were painted and new sofas were bought. The Administrative Staff prepared and shared Christmas Dinner with the tenants.

Respite

We provided a total of **83 days** of respite care, 18 days in Tignish and 65 days in Alberton.

Staff

Tignish: June Delaney, Emily Barnes, Carmen Cornish, Atara Yuill

Alberton: Nancy Arsenault, and Heidi Butler Perry, 100% positions, Wendy Fleming and Ruth MacIssac 60% positions and Andrea Gallant, 40% position.

Other

We hosted and completed evaluations for OJT students from Holland College Resident Care Program, and Holland College Human Services Program.

Staff Development included:

- Health and Safety Workshop
- Mandt Review
- Dave Hinsberger Workshop on Sexuality
- TLR (Transfer, Lifting, and Repositioning) Training
- Staff breakfast, fun day
- Monthly staff meetings
- Management meetings

Thanks

Special thanks to all whom we worked with over the past year to promote inclusion, in particular: individuals and families, for your communication and on-going partnership to move forward and assist with individual goals.

Sincere thanks to the staff for your dedication, commitment and team work to support the needs of residents to have a meaningful life. You are to be commended for the excellent care that you provide along with the ability to build individual healthy relationships based on respect and acceptance.

Thank You to the family of Ivan Arsenault who donated generously toward the Tignish Residence.

Thank You to Community Inclusions Board of Directors and Executive Director, Kevin Porter for your leadership and direction to motivate and inspire us to live up to the vision of: **“Inclusion for All.”**

Quote:

“Diversity is one true thing we all have in common. Celebrate it every day.”

Respectfully Submitted,

Ethel Ellsworth-Gallant
Residential Coordinator

Maple House Division 2016-2017 Annual Report June 2017

In total, we have 19 individuals receiving service at the Maple House Centre on a regular basis. Some individuals attend full time, some part time and some individuals attend one to two days weekly. Our individuals ranging from high school transition to senior population.

Sessions

Sessions held through the year for individuals to take part in:

- Problem Solving
- Respect
- Positive Attitude
- Team Building
- Relationships
- Hygiene
- Work Place Safety
- Life Skills

Clients, on a daily basis, work and help out in the bakery, packaging product, baking cookies, dishes, cleaning the bread machine, peanut butter balls, recycling, taking garbage out, taking out cardboard to the bin, cleaning of the building etc.

Community Access & Involvement

Rebecca Carragher continues to clean twice weekly at the Fire Hall in O'Leary

Clients and staff have been cleaning weekly at our main office building but in February decided to let Tignish Training Centre take part in doing it because there's so many more on site duties now at Maple House with the café and bakery.

Clients along with bakery staff deliver baked product to Food-land in Bloomfield.

Grocery shopping is done weekly by the support staff and clients. Clients also take part in creating their weekly menu each week.

Some of our individuals are supported by the employment unit with Odd Job Crew (Employment Unit).

Clients still have a big part in making peanut butter balls each week to fill Jack's order and for our own shelf here at Maple House.

Clients & staff took a day to enjoy the Summerside Parade.

Clients attended a day put on by ACL to a petting farm, visited Avonlea, and took a tour bus

Clients visited Arlington Orchard and picked apples.

Some of our clients took part in their Annual Employer Appreciation day in November at the Elmsdale Community Centre.

In September, we started doing a soup program for O'Leary elementary and clients share the responsibility of pouring, packaging and delivering the soup to the school every Thursday.

Clients

On August 19, 2016, Lori Bridges passed away due to health issues, she was a full-time client of Maple House for many years. This was very hard for both staff and clients. Lori will be missed and we will cherish all our memories of her.

Café

In July 2016, we opened seven days weekly. Monday to Friday 7-4, Saturday & Sunday 8-2.

We usually check our food and other related costs every four to six months and adjust our menu accordingly.

Clients supported by staff take part in peeling vegetables, stocking pop coolers, cleaning tables and keeping our café clean and tidy.

Salty Digest Magazine interviewed us and wrote an article about the Maple House Bakery & Café for their magazine.

January 31st, we served our board, and presented to them regarding the need for a bigger, proper grill for our café due to ours being small and want to keep up with serving our customers in the near future.

Our First Annual Customer Appreciation Day went very well, we had lots of customers in to take part in this. We had sweet trays, free coffee and a draw for a gift certificate from Maple House Bakery & Café.

Café took part in Hockeyville, we had a voting station set up and decorations to celebrate the event.

Amanda Tuplin, and Kim Gaudet Morris attended the Kays Show in Carleton on April 12, 2017

Kim Morris and myself attended the Annual ADL Show in Summerside on April 19th, 2017

Janelle Gallant and Paula Smallman attended an Experience Specialist Program on May 9, 2017

Food and Safety was held on May 10, 2017th, Paula, Amanda, Margaret and Kim took this training for café and bakery.

Paula Smallman was hired as a full-time Café Attendant on May 1, 2017.

We continue to see our loyal customers daily, we are still seeing new faces and lots of tourists. We love the fact that our customers are growing and hope to see more and more customers come through our doors.

Our clients have a schedule to work out in the café at lunch time putting dishes in dish washer, drying dishes, and clearing tables. The clients are loving working in the café and greeting customers.

Bakery

Judy Gallant retired from Maple House Bakery & Café, we will miss you Judy. She continues to visit with staff and clients.

Janelle Gallant was hired as the full time Baker in November, Judy Bryan, Sam MacWilliams, Stacy Gallant continue to do casual in the bakery.

Christmas was very busy with lots of orders, sweets and meat pies.

In March, we started having a baker in on Saturdays to help with having fresh baked goods for our customers.

Staffing & Staff training

There continues to be three full time support staff in the building. We have several one-on-one support staff that work with individuals in our center

September 27, 2016 myself and Natalie Horne went to Charlottetown Holland College and attended a training program on Executive Functioning.

November, I attended Internal Fraud Prevention in Alberton

Myself and Natalie attended the Transition Expo in Summerside on May 1, 2017.

In closing I would like to thank all staff & clients at Maple House Bakery & Café for all their hard work, working as a team and commitment over the past year and all it's positive changes here at the Maple House.

I would like to personally thank Kevin Porter our Executive Director for all his help each and every day, and his support over the past year.

To the Board of Directors, all of your behind the scenes work is what makes it possible, Thank you all.

Submitted by:

Laurie Ann Waite

**Tignish Training Centre
Annual Report 2016/2017
June 2017**

Community Involvement and Employment

Clients are employed with MJ's Bakery, Tignish Parish Centre and the Tignish Co-op.

Clients went to the Special Olympics Bowling Annual Tournament in Charlottetown in May.

Clients and staff have worked hard together to maintain and enhance existing programs, and to keep and expand involvement in the community.

Natalie Horne-Gallant Employment Counselor, and Melissa Shaw, Assistant Employment Counselor and Job Coach, have worked with staff to help provide many skills, training sessions and supports to our clients in finding employment. A big thanks to all for your hard work and dedication to our clients.

Clients attended various outings throughout the year, with the Tignish Association for Community Living, such as dances, bingo and camping. This was great for our clients to be able to have a great program to access.

Clients take turns doing groceries and picking up mail.

We have clients who volunteered at Tignish Co-op Seniors Home and Tignish Medical Centre and Bargain Nook .

Clients and staff went to Island Hill Farms to see the different farm animals and the new Cool Breeze Ice Cream Barn to end off our day. We went to Arlington Farms to pick apples in the fall and Shining Waters in Cavendish.

Centre Based

We have had up to 18 clients that attend our day services some full time and part time.

Clients continued to do the 50/50 Draw for the Tignish Credit Union Arena. We count money, remover stickers from toonies, draw the number and do up deposit slip on a weekly basis.

Over the year we celebrated clients' birthdays with a cake and a favourite meal.

Thanks to Gordon and Billy and Melanie for keeping the grass cut, trimmed and the yard tidy.

Over the winter we have participated in Go Western PEI Challenges.

Clients prepared take out packets for Shirley's Café.

Centre-based activities included: client/staff meetings, educational videos, Clients are responsible for the planning, shopping and preparing of meals as well as keeping the center clean and tidy inside and out. Clients also worked on computer, math, and reading skills.

Clients enjoyed celebrating holidays: Christmas, Valentine's Day, St Patrick's Day and Easter.

Staff have done a variety of sessions over the past year, these included: Fire Safety and 911, Healthy Food Choices, Respecting Others and Burger Love (our version). We also made mustard pickles and strawberry jam for the winter to use at center.

Clients and Staff attended the funeral of Sandra Bernard who was a client for many years.

We had two new clients start at the workshop, both started in January.

Recreation

Over the winter months clients participate three mornings a week in a three-mile walk exercise and snow shoeing. During the summer, we did outside activities when weather is permitted.

During summer months clients and staff walked on the Confederation Trails and also the beach.

Some clients go for daily walks when weather is permitted.

Clients and staff access Callaghan Junior High School once a week during the winter to use the gym for walking and playing basketball.

Clients continued to love using the Wii, it gets them moving, they love Just Dance and Bowling, they were great for rainy days.

Staffing

We have two full-time staff supporting clients and various one on one staff supporting building participants.

Terrilyn LeClair is now a full-time staff she had filled in for Laurie Anne Waite. I also had Heidi Chaisson, Tish Shea and Crystal McHugh who do the one-on-one hours.

Monthly Management Meeting were held so staff could work on staff development days, family meetings, health and safety, case plans and general information sharing. These meetings were beneficial in creating staff relationships, staff support and ensuring accountability within our organization.

Staff training and professional development days consisted of Safety Meetings, Mandt Training, and also Transitional Lift Repositioning. The Annual Staff Breakfast was held at the Tignish Training Centre with activities done by center staff. Thank you to Community Inclusions Board of Directors and Kevin Porter for their leadership, direction and support throughout the year. I look forward to working with you in the coming year.

A special thanks to all staff for your commitment, support and dedication throughout the year.

Respectfully Submitted,

Deanna Keough
Site Manager
Tignish Workshop

**Assistant Employment Counsellor
2016 - 2017 Annual Report
June 2017**

Job Coaching Stats

Month	Total Hours
April 2016	28 hours
May 2016	31 hours
June 2016	30 hours
July 2016	50.5 hours
August 2016	10 hours
September 2016	49.5 hours
October 2016	20 hours
November 2016	32.5 hours
December 2016	17.5 hours
January 2017	24 hours
February 2017	19 hours
March 2017	30.5 hours
Total Hours	342.5 hours

Locations of Employment

O'Leary Town Office
Chances Daycare
O'Leary Co-op
Provincial Parks West
Trout River Industries
Alberton Independent Grocer
Alberton Liquor Store
Tignish Seniors Home
M.J.'s Bakery

Annan Clams
Tyne Valley Liquor Store
Cavendish Produce
Betts Sawmill
Tignish Co-op
South Shore Seafoods
Chances Daycare
Maple House Bakery & Café

Odd Jobs

Yard Work
Cleaning Houses
Wood Packing
Grass Cutting
Shredding Paper

Painting
Flower Gardens
Green House Work
Raking yards
Garage Organizing

Pre-employment Sessions

Workplace Expectations
Tourism
Employment Options
Workplace Health and Safety
Sexting and Cyber Bullying
Appropriate Social Skills
Needs and Strengths

Team Work
Grass Cutting (ride on)
Recognising Ones Self: Likes and Dislikes
Human Rights
Healthy Eating and Learning to make Healthy Choices
Individual Portfolios
Case Planning

Business Tours

PEI Dirt Shirts
Mill River Experience
Moth Lane Brewery
Annan Clams

Professional Development

Dave Hinsburger (Sexuality)

Safety Meetings

Mandt Training

Work PEI (New Website for Employers and Job Seekers)

Workplace Health and Safety

Type One Diabetes

TRAP (The Rhythmic Arts Project) Training

Strength in Youth (Rural Action Centre, Alberton)

OCSM (data entry for client population) Training

Grants and Proposals

Respectfully submitted

Assistant Employment Councillor

Melissa MacDougall